



GALA DONATION FORM

For the purpose of assisting with a fund-raising event for Benedictine High School, donor hereby agrees to donate the item(s) described herein to the BHS Gala Committee on the terms set forth below. Benedictine High School's tax-exempt number is 34-1619790. We thank you for your generosity.

DONOR INFORMATION

(Please Print and Press Firmly)

Donor Name _____
(Individual or Business Name)

Donor Listing _____
(As you would like it to appear in our program and /or any event related publications)

Contact Person _____
(If different from Donor Name)

Address _____

City _____ State _____ Zip _____

Contact Phone(s) _____ Email _____

I agree that Benedictine High School may advertise the item for sale in connection with its fund-raising activities. Unless otherwise indicated by me herein, you may use my name in connection with such advertisements. Please do not use my name.

Donor Signature _____

DONATION INFORMATION

Description of Donated Item(s)	Value	Item Number* Office Use

Value is required for tax purposes, and is determined by the donor as retail or fair market value. Please note any restrictions (e.g., expiration dates, legal restrictions, date specifics, etc.)

Please Check One Below:

- Donated item(s) enclosed
- Will deliver donated item(s) to BHS by _____
- Contact me to pick up donated item(s)

Office Use Only: Input By: _____

Date Received: _____

Gala Contact: _____

Item Number(s) Assigned: _____

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